

**Minutes of Advisory Group, 1 February 2022 at 16:00 – 18:00 , by Zoom**

**Present:**

Shyama Perera (HWB Chair), Grace Samuels (HWB Volunteer), Danny Maher (CEO Ashford Place), Narendra Patel (BAPS Swaminarayan Mandir), Chris Murray (CEO Young Brent Foundation), Nan Tewari (Public Member), Valerie Read (Public Member), Judith Davey (CEO Healthwatch Brent), Cleo Chalk (HWB Comms and Engagement Officer), Ibrahim Ali – HWB Volunteer and Project Officer), Jo Kay (HWB Manager), Steve Inett (Consultant), Georgina Diba (Head of Safeguarding, Brent Social Services)  
Daniel Morris (SAB Strategic Partnerships Lead for Safeguarding Adults)

		<b>RESOLUTIONS</b>
	<p><b>WELCOME AND APOLOGIES</b></p> <p>Shyama Perera welcomed members to the Advisory Group and gave apologies for Anup Shah and Nan Tewari</p>	
<b>2.</b>	<b>MATTERS ARISING</b>	
<b>2.1</b>	<p><b>Minutes of the last meeting</b></p> <p>The minutes of the previous meeting were approved; no matters arising were brought to the attention of the Group.</p>	<b>Approved</b>
<b>3.</b>	<b>CEO UPDATE</b>	
<b>3.1</b>	<p>Judith Davey noted the ongoing challenges with Covid-19 and the vaccination roll out for staff and volunteers. She noted we will be following guidance from Healthwatch England in terms of mandatory vaccinations for staff and volunteers in certain health and care settings and we will ensure volunteers are individually risk assessed before carrying out any engagement work.</p> <p>Judith noted she had attended a lecture by Kingston University on their finding on a 12 month research project looking into the myths and conspiracy theories in Black communities during Covid-19. Action: Judith to send presentation to Advisory Group members.</p> <p>Judith updated the members we currently have in place a monthly health inequalities lecture series in place, and ask if Advisory Group Members have contacts in health and care sectors who would like to speak on interesting topics who bring a different perspective please let us know.</p> <p>It was discussed a lecture on access to Primary Care and exploring the current issues would add value to our work, we need to ensure we are promoting awareness of the different issues and what can we do ourselves to reduce health inequalities.</p>	<p><b>Action</b></p> <p><b>Action</b></p>
<b>4.</b>	<b>WORKPLAN UPDATE</b>	
<b>4.1</b>	<p><b>Young Carers in Substance Misuse Services</b></p> <p>Jo Kay updated the Advisory Group members on the progress of the Substance misuse report. She noted we have produced a summary of the recommendation findings and we would like to conclude the project by either</p> <ul style="list-style-type: none"> <li>- producing a summary update report for the public domain of what has been carried out from the recommendations</li> </ul>	

	<ul style="list-style-type: none"> <li>- or pursuing this further and develop a brand new project based on the findings from the recommendations</li> </ul> <p>The members agreed to return and review in 6 months time to see if any of the recommendations and been implemented.</p> <p><b>GP Access Project</b></p> <p>Jo Kay updated the Advisory Group members that the GP Access project is well underway however due to the Government restrictions and HWE guidance at the end of 2021 we postponed our Enter and Views until April 22. We felt this was the best decision to make. Once we have analysed the data from the survey and focus groups, we will then review which GP practices in the 7 Primary Care Networks have received the most negative reviews. We will compare results against the GP practices we originally wanted to Enter and View across the three PCNs originally selected. She noted that this will give us greater leverage as to why we are wanting to Enter and View certain practices. We will ensure we work alongside the CQC to not duplicate any Enter and Views with their inspections.</p> <p><b>ICS</b></p> <p>Jo Kay noted we are working with the 7 other NWL HW with support from Traverse to offer guidance and support to strengthen the collaboration between HW and ICS in various ICS patches across the country. Jo Kay updated currently we are drafting a MoU of how we will ensure we work in agreement with the other 7 local HW and the ICS to ensure patient voice is heard.</p> <p><b>Priorities 2022/23</b></p> <p>Jo Kay updated the Advisory Group on the findings of the Q3 Patient Experience report however she highlighted due to the low numbers reached we will feel that we can not set priorities from the statistics. However as there is a borough wide priority focusing on Mental Health and Wellbeing, HWB would like to propose we gather further intelligence from the voluntary sector and patients on experiences with access to mental health and we bring our findings back to the Advisory Group for sign off as our priority for 2022/23.</p> <p>Chris Murray noted the Action Brent Young Adult Implementation Group is made up of various partners agencies working with children and young people outside of the borough. It was discussed it would be useful to produce a heat map of</p> <ul style="list-style-type: none"> <li>- what support mechanisms are in the borough,</li> <li>- where are there gaps in the coverage and,</li> <li>- where can we create value</li> </ul>	<b>Approved</b>
<b>5.</b>	<b>VOLUNTEER PROGRAMME UPDATE</b>	
<b>5.1</b>	<p>Ibrahim Ali shared a verbal update on the draft volunteer strategy. He noted that the document introduces the structure of Healthwatch Brent and an overview of how we will recruit and retain volunteers moving forward. He outlined the strategy for a prospective youth volunteer programme. The following questions were raised</p> <ul style="list-style-type: none"> <li>- What is our reach and where will be targeting the recruitment.</li> <li>- Where are the roles being advertised</li> <li>- The need to include mutual aid groups via CVS Brent.</li> </ul>	

	Ibrahim to reach out to Chris at YBF to discuss Young Healthwatch.	
<b>6.</b>	<b>AOB</b>	
	Chris Murray noted that they are partnering with Imperial College on a project looking at the impact of health inequalities in the community and asked if members can share the opportunity with stakeholder as they are currently recruiting a Project lead.	